

**CONFIDENTIAL**

CENTRAL INTELLIGENCE AGENCY  
OFFICE OF EXECUTIVE FOR INSPECTION AND SECURITY

Washington 25, D. C.  
9 August 1948

ADMINISTRATIVE  
Memorandum

SUBJECT: CONSOLIDATION OF SECURITY FUNCTIONS

TO : Memorandum to all Personnel

1. The Director has ordered the consolidation of the Security Division, OSO, and the office of the Executive for Inspection and Security.

2. In our implementation of this directive, I would like to impress upon personnel of both offices my confidence that this consolidation will result in an efficient and smooth running organization. I wish to assure the personnel of the Security Division, OSO, of a sincere welcome from all members of I & S.

3. Fortunately, the present T/O of both units permits this consolidation without a reduction in force and without personal hardship to individuals of either office. I wish the transition to be accomplished in an orderly manner, and without "flap". Through a combination of circumstances beyond our control, we are faced with an immediate and serious investigative problem. I know that you will all lend your utmost effort to solving that problem, and ask for your hundred percent support.

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SHEPHERD EDWARDS  
Colonel, GSC

Executive for Inspection and Security

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